

# Texas Amicable Divorce Checklist

## Initial Requirements Verification

- Texas Residency (6 months minimum for at least one spouse)
- County Residency (90 days minimum in filing county for at least one spouse)
- Marriage Certificate (locate original or certified copy)
- Verification of grounds for divorce (Texas allows no-fault divorce)

## Documentation Gathering

### Personal Documents

- Marriage Certificate
- Birth Certificates (yours, spouse's, children's)
- Social Security Cards (all family members)
- Driver's Licenses/State IDs
- Passports
- Immigration Documents (if applicable)

### Financial Documents

#### **Bank Statements (past 12 months)**

- Joint Accounts
- Individual Accounts
- Savings Accounts
- Investment Accounts

#### **Income Documentation**

- Pay Stubs (recent)
- W-2s (past 3-5 years)
- 1099s
- Self-Employment Records
- Business Financial Statements

#### **Tax Returns**

- Federal Returns (past 3-5 years)
- State Returns (if applicable)
- Business Tax Returns
- Property Tax Statements

#### **Debt Documentation**

- Credit Card Statements

Visit the Varghese Summersett website for more helpful information about divorce in Texas.

- Mortgage Statements
- Car Loans
- Student Loans
- Personal Loans
- Business Loans

**Property Documentation**

- House Deed(s)
- Mortgage Documents
- Property Assessments
- Home Improvement Records
- Vehicle Titles
- Boat/RV Documentation
- Timeshare Agreements

**Insurance Policies**

- Life Insurance
- Health Insurance
- Home Insurance
- Auto Insurance
- Disability Insurance
- Long-term Care Insurance

**Retirement Accounts**

- 401(k) Statements
- IRA Accounts
- Pension Plans
- Social Security Statements
- Stock Options
- Employee Benefits

## Children's Documentation (if applicable)

- School Records
- Medical Records
- Immunization Records
- Daycare Contracts
- Activity Schedules
- College Savings Accounts
- Special Needs Documentation

## Asset and Debt Inventory

### Assets List

- Primary Residence
- Additional Real Estate
- Vehicles
- Bank Accounts
- Investment Accounts
- Retirement Accounts
- Business Interests
- Valuable Personal Property
- Jewelry
- Art
- Collectibles
- Inheritance
- Furniture
- Electronics

### Debt List

- Mortgages
- Car Loans
- Credit Card Debt
- Student Loans
- Personal Loans
- Business Debt
- Medical Debt
- Tax Debt

## Parenting Plan Components (if applicable)

### Custody and Visitation

- Primary Residence Decision
- Visitation Schedule (if agreements have been made)

### Parental Responsibilities

- Education Decisions
- Medical Decisions
- Religious Upbringing
- Extracurricular Activities
- Emergency Contacts
- Communication Methods

Visit the [Varghese Summersett website](#) for more helpful information about divorce in Texas.

- Decision-Making Authority

## Financial Support

- Child Support Calculations
- Healthcare Costs
- Education Expenses
- Extracurricular Activity Costs
- College Savings Plans

## Communication Plan

- Establish Ground Rules
- Communication Methods
  - Email
  - Text
  - Phone
  - Co-parenting Apps
- Set Discussion Schedule
- Create Documentation System

## Post-Divorce Planning

- Name Change Documentation (if applicable)
- New Bank Accounts
- Credit Card Changes
- Address Changes
- Insurance Policy Updates
- Estate Plan Updates
- Beneficiary Updates
  - Life Insurance
  - Retirement Accounts
  - Investment Accounts
  - Will/Trust

## Helpful Tips as You Plan

- Scan or make copies of all important documents
- Store documents securely
- Keep detailed notes of all discussions and agreements
- Maintain a civil and professional tone in all communications
- Focus on solutions rather than problems
- Prioritize children's well-being

Visit the Varghese Summersett website for more helpful information about divorce in Texas.